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| **Attendees:** | |  |  |  |  | | --- | --- | --- | --- | | ✔ | **H.E. Corder, Chair** | **✔** | **Morris Coffey, Vice Chair** | |  | **J.O. Strunk (Hap)** | **✔** | **Greg Lakes** | | ✔ | **Roth Mason** | ✔ | Christi Moffett, Exec Director | | ✔ | David Trimble, Counsel | ✔ | Dale Powell, Inspector | |

**Board Meeting All votes unanimous unless otherwise stated**

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| **Agenda Item/Discussion** | **Motion** | **2nd** | **Action** | **Follow up** | | **Owner** |
| Call to Order | Corder | Coffey |  |  | |  |
| July Minutes | Lakes | Mason | **Approved** |  | |  |
| Examinees List Vote | Lakes | Mason | **Approved** |  | |  |
| Medical Exemptions   * Larry J. Coleman * Bruce Forsythe * Roland D. Miller * Stephanie C. Hisle * Phillip Parrish | Lakes | Coffey | **Approved**  Verify that each of these is not an owner | 9/1/19 | | Office |
| 70 & Inactive   * Vada Henderson | Lakes | Coffey | **Approved** |  | |  |
| CE Accreditation   * ICCFA – 2019 Exe Ldrshp Conf; 9/25-27; 9 CEs * Homesteaders Life – Ethical & Professional Responsibility; 10/8; 6 CEs * Homesteaders Life – Insurance Needs for the Generations; 10/9; 6 CEs * Independent Funeral Group - 2019 Conference; 9/10-12; 9 CEs * NFDA – Tech Talk; 9/26; 1 CE; online * International Order of the Golden Rule - Win Shoppers, 9/18; Workforce Expectations, 9/26; Funeral Home of the Future, 10/1; Themed Funerals, 10/9; 1 CE hour each; Online | Lakes | Mason | **Approved**  Only approving 1.5 CEs  Only approving 2.0 CEs |  | |  |
| **Inspector Report** | | | | | | |
| 20 Funeral Homes inspected from July 9th to August 11th | Lakes | Coffey | **Approved** |  | |  |
| Alexander FH –Sticker expiredFacility/Embalming room unlocked and unattended |  |  | $xxx fine for no sticker  $xxx fine for unlocked, unattended, accessible facility. | 8/23/19 | | Office |
| **Agenda Item/Discussion** | **Motion** | **2nd** | **Action** | **Follow up** | | **Owner** |
| Adams and SonRepairs madeFine paidGood to go |  |  |  |  | |  |
| Jacob JettonNot licensed (previous apprentice)Contacted local facilitiesMr. Powell visited with him |  |  | Send letter re: injunction | 9/1/19 | | Trimble |
| Anderson – BartleyManager appears to be managing multiple facilities |  |  | Appropriate changes have been made. Mr. Hobbs only managing Anderson-Bartley. |  | |  |
| Dogwood FH – Hopkinsville – passed inspection | Lakes | Mason | Mr. Mason presented license to Mr. Giles |  | |  |
| JanazaInspection scheduled Thursday with counsel.Invited board to attend |  |  | Powell, Counsel Trimble and Vice Chair Coffey will attend. |  | |  |
| Ratterman Keenan SW Chapel – Louisville |  |  | License will be mailed | 8/16/10 | Office | |
| MeltonBoard needs to understand who owns Melton FH. Paperwork never completed. |  |  | Jason Lewis, Richard Melton and Harry Mathison (atty) attended.  Renewal online is only owner. Mr. Mathison stated Mr. Lewis will be the owner subject to the asset purchase agreement. If they can’t get the license then the agreement will be null and void.  Chapel needs to be 400 square feet  Requirements:   * Closing documents submitted * Inspection |  |  | |

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| **Agenda Item/Discussion** | **Motion** | | **2nd** | **Action** | **Follow up** | | **Owner** | | |
| Redd Brown   * Mr. Brown is listed as Embalming Manager at two establishments. Violation of KRS 316.125(2)(b)5. * Franklin FH Check implies that Jerry and Terry Taylor are licensed. This is a form of advertisement. |  | |  | * Embalmer hired – not currently licensed in KY. * Can’t advertise (even on a check) * Still has a $xxx fine * Submit paperwork asap. |  | |  | | |
| **Apprentices** | | | | | | | | | |
| **Dual** | | | | | | | | | |
| Victoria Bilski – Paducah | | Lakes | Coffey | Mr. Lakes reviewed apprentice responsibilities. Mr. Mason reviewed supervisor responsibilities. | |  | |  | |
| Ronald Coleman – Pikeville | |
| Jack Gupton - Campbellsville | |
| Michael Musk – Elsmere | |
| Will Skaggs – Boons Camp | |
| Melissa Turner - Louisville | |
| Break / Apprentice Contracts | |  |  |  | |  | | |  |
| Executive Director Report | | | | | | | | | |
| Apprentices | | | | | | | | | |
| David Doughtery – reinstatement request2013 left funeral business2017 – Cleared of health limitationsWas told by previous office that he could still work as an FD while he was working on reinstatement. | | Lakes | Coffey | Vote to retest; will allow him to test in September.  **Approved**  He can’t work as FD until licensed. | |  | | |  |
| Tim Gibson – no BRs at allAugust – can’t attend due to family situation | |  |  | Invite back to September | | 9/1/19 | | | Office |

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| **Agenda Item/Discussion** | **Motion** | **2nd** | **Action** | **Follow up** | **Owner** |
| Licensees | | | | | |
| Online Mortuary School – How many hours to be exempt from book reports? |  |  | Should be considered full time (12 hours)  New regs need to reflect this. |  |  |
| CE’s honored from other states |  |  | Only if they were approved by that state as current CE. |  |  |
| Moffett meeting with Gary Ginn – Fayette County Coroner 8/15 at 9 a.m. |  |  |  |  |  |
| Renewals – all but 10 of establishments renewedIndividuals – about 65% renewed |  |  | Calling all that have not renewed. | 8/23/19 | Office |
| Technology | | | | | |
| Website – moving to new platform by October |  |  |  |  |  |
| Transport –First class now OctoberNeed to have on same day as testing |  |  | Powell feels it is too much to have same day as testing. Will schedule for Thursday. |  |  |
| Finances:Income: $230,880Expenses: $4,105Outstanding: $40k |  |  |  |  |  |

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| **Agenda Item/Discussion** | **Motion** | | **2nd** | | **Action** | | | **Follow up** | | | **Owner** |
| Executive Session | Corder | | Coffey | | Entered to discuss legal with actions to follow: | | |  | | |  |
| Legal Updates | | | | | | | | | | | |
| Regulations Update |  | |  | | Agency Amendments  The transport license is to address the initial pickup.  Once a licensed person has done the pickup they are now responsible.  The permit stays with the body.  Should have an ARRS hearing in September. | | |  | | |  |
| * P.180814.01 |   + file motion to set a date. |  | |  | | Counsel will request a hearing date. | | | 9/1/19 | | Trimble | |
| * J. L. |  | |  | | DT has interviewed him and have an affidavit that he has sent to him for signature. | | |  | |  | |
| Out of Executive Session | Corder | | Coffey | |  | | |  | |  | |
| New Business | | | | | | | | | | | |
| KAM Concerns:   * No longer get CEs for our meetings * The grandfathering statue – asking for clarity | |  | |  | | * Board doesn’t believe that business meetings qualify for CEs * Out of 515 there are about 30-40. This “clause” was just to have lasted until 2007. There are still establishments that are not up to code. |  | |  | | |
| CE Payments | |  | |  | | These are very inconsistent. We need to ensure we are more specific in future regulation updates. |  | |  | | |

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| **Agenda Item/Discussion** | **Motion** | **2nd** | **Action** | **Follow up** | **Owner** |
| R Tyler | Lakes | Mason | Will need to retest - **Approved** |  |  |
| DPL Implementation |  |  | Class for DPL  Ask FDAK for time on the convention for demo and training. | 9/1/19 | Office |
| Meeting Adjourned | Lakes | Coffey |  |  |  |